



**MÉTIS NATION - SASKATCHEWAN  
PROVINCIAL MÉTIS COUNCIL MEETING**  
*held August 19, 2025*

Minutes of the Métis Nation - Saskatchewan (MN-S) Provincial Métis Council (PMC) Meeting held August 19, 2025, at Dakota Dunes Resort, 203 Dakota Dunes Way, Whitecap, Saskatchewan.

**PROVINCIAL MÉTIS COUNCIL:**

***Present:***

Glen McCallum, President  
Marlene Hansen, Secretary  
Laura Burnouf, Northern Region 1\*  
Ryan Carriere, Eastern Region 1  
Marg Friesen, Eastern Region 3  
Beverly Fullerton, Western Region 2A  
Billy Kennedy, Western Region 1A

Loretta King, Western Region 1  
Rachael Heiser, Provincial Métis Youth Council  
Darlene Langan, Les Filles de Madelaine  
Darcy Lepowick, Eastern Region 2A  
Brennan Merasty, Northern Region 3  
Leonard Montgrand, Northern Region 2

***Absent:***

Wendy Gervais, Western Region 3

Sherry McLennan, Western Region 2

**ALSO PRESENT:**

John Lagimodiere, Chair  
Elder Norman Fleury  
Elder Caroline Laliberte

Merrilee Rasmussen, Legal Counsel\*  
Carrie Peacock, Recording Secretary

**MN-S OFFICE:** *(additional MN-S representatives attended as "Observers")*

Richard Quintal, Chief Executive Officer  
Matthew Vermette, Chief Operating Officer  
Dorothy Myo, Deputy Chief, Self-Government  
Hilary Peterson, Senior General Counsel / Head Legal Officer\*  
Kelly Pruden, Deputy Chief, Infrastructure  
Darryl Bazylak, Deputy Chief, Programs and Services  
Kendra Gill, Director, Policy and Research  
Billy Jo Natomagan, Director, Planning and Priorities, Policy & Self Government  
Heather Hallgrimson, Acting Cabinet and Legislative Services Manager - Policy and Self Determination  
Amanda Marcotte, Advisor to the Deputy Chief, Infrastructure  
Justine Morissette, Advisor to the Deputy Chief, Self-Government  
Erica Pilon, Advisor to the Deputy Chief, Programs and Services

*\* attended by videoconference*

**1. CALL TO ORDER**

John Lagimodiere, Chair, called the meeting to order at 9:10 a.m. and acknowledged the traditional lands on which the meeting was held.

**2. OPENING PRAYERS**

Elder Norman Fleury and Elder Caroline Laliberte provided Opening Prayers.

**3. SWEARING-IN CEREMONY**

The newly-elected President of the Provincial Métis Youth Council, Rachael Heiser, participated in a swearing-in ceremony and declared an Oath of Allegiance to the Métis Nation.

**4. ROLL CALL**

A roll call was conducted, and it was confirmed that a quorum was present.

**5. APPROVAL OF THE AGENDA**

*Related information: Draft Agenda for the August 19, 2025, MN-S PMC Meeting*

**It was MOVED (Brennan Merasty) and SECONDED (Marg Friesen)**

That the Agenda for the August 19, 2025, Métis Nation - Saskatchewan (MN-S) Provincial Métis Council (PMC) Meeting be approved as follows:

1. Call to Order
2. Opening Prayers - Lii Vyeu Moond (the “Old Ones”)
3. Swearing-In Ceremony - President, Provincial Métis Youth Council
4. Roll Call
5. Approval of the Agenda
6. Opening Remarks - President Glen McCallum
7. Approval of the Consent Agenda Items:
  - 7.1 Appointing the Recording Secretary
  - 7.2 Review and Approval of the June 25, 2025, PMC Minutes
8. Resolutions:
  - 8.1 Rules and Procedures - PMC
  - 8.2 Amending the Order of the Day for the September 5-7, 2025, Métis Nation Legislative Assembly
  - 8.3 Appointment of the PMC Meeting Chairs
  - 8.4 Approval to Change Banking Partner to Royal Bank of Canada
  - 8.5 Locals Compliance - Policy and Procedures
  - 8.6 State of Emergency on Drugs, Gangs, and Violence
  - 8.7 Developing a Wetacihowin Policy
9. Finance Update:
  - 9.1 Quarter 1 Variance Analysis
10. Registry Audit Report
11. In-Camera
12. Closing Prayers - Lii Vyeu Moond (the “Old Ones”).

**CARRIED (250819-01)**

**6. OPENING REMARKS**

President McCallum welcomed attendees and offered comments on:

- Concerns regarding disrespect toward elected leadership and others through social media
- Positive feedback received from citizens during community visits
- Strengthening partnerships, including expanded research with the University of Saskatchewan and a report with Métis academics and Elders to advance the understanding of “distinction”
- Ongoing government support for MN-S through funding commitments and recognition of Ministers’ responsibilities under Section 35 rights.

**7. CONSENT AGENDA**

**It was MOVED (Marg Friesen) and SECONDED (Beverly Fullerton)**

That the Métis Nation - Saskatchewan Provincial Métis Council (PMC) approves the following items included on the Consent Agenda:

- Appointment of Carrie Peacock as Recording Secretary for the August 19, 2025, PMC Meeting; and
- Approval of the June 25, 2025, PMC Meeting Minutes.

**CARRIED (250819-02)**

**8. RESOLUTIONS**

**8.1 Rules and Procedures - Provincial Métis Council**

*Related information (provided with the agenda): Draft Resolution on “Provincial Métis Council Rules and Procedures”*

During discussion, comments were offered on:

- The need for Rules and Procedures to guide elected officials’ conduct
- Submitting agenda additions by the deadline, to enable preparation of relevant information.

A friendly amendment was accepted by the Mover and Seconder, to revise Schedule A, Section 12(a), changing “five days” to “seven days”.

**It was MOVED (Marg Friesen) and SECONDED (Beverly Fullerton)**

**WHEREAS** the Métis Nation–Saskatchewan recognizes the distinctiveness of Métis identity, culture, values, and language – inclusive of Knowledge Keepers, Kihtêyak, Lii Vyeu Moond (the “Old Ones” or Elders), Youth, Women, and distinctive resources – which are incorporated into proposals and decisions of the Provincial Métis Council (PMC);

**WHEREAS** the PMC Conduct Policy adopted by the PMC on June 25, 2025 (Resolution #250625-08), states in Section 9 that “the PMC shall, within 60 days of adopting this Policy, adopt rules and procedures to govern the conduct of its meetings”;

**WHEREAS** the PMC Meeting Rules and Procedures attached as Schedule A establishes a clear set of rules for PMC meetings to ensure clarity, consistency and transparent meeting processes; and

**WHEREAS** the draft PMC Meeting Rules and Procedures have been reviewed by the PMC at technical briefings on June 18, 2025, and June 27, 2025, and feedback gathered during the technical review sessions has been incorporated into the proposed PMC Rules and Procedures attached as Schedule A;

**THEREFORE BE IT RESOLVED** that the PMC, at its duly held meeting on August 19, 2025, approves the adoption of the PMC Meeting Rules and Procedures attached as Schedule A, with an amendment to replace “five days” with “seven days” in Section 12(a).

**CARRIED (250819-03)**

*Schedule A is attached to these minutes*

**8.2 Amending the Order of the Day for the September 5-7, 2025, MNLA**

*Related information (provided with the agenda): Draft Resolution on “Setting the Order of the Day for the September 5-7, 2025, MNLA”*

During discussion, comments were offered on the agenda item on “Reactivation of Locals in Eastern Region 2 and Eastern Region 2A”; no new Locals were being presented for acceptance.

**It was MOVED (Laura Burnouf) and SECONDED (Darcy Lepowick)**

**WHEREAS** the Métis Nation–Saskatchewan (MN-S) recognizes the distinctiveness of Métis identity, culture, values, and language – inclusive of Knowledge Keepers, Kihitâyak, Lii Vyeu Moond (the “Old Ones” or Elders), Youth, Women, and distinctive resources – which are incorporated into proposals and decisions of the Provincial Métis Council (PMC);

**WHEREAS** Article 3.10 of the *Constitution of the Métis Nation - Saskatchewan* authorizes the PMC to set the date and place for each sitting of the Métis Nation Legislative Assembly (MNLA);

**WHEREAS** the PMC, at its duly held meeting on February 18, 2025, resolved to hold an MNLA on September 5-7, 2025, at Prairieland Park, 503 Ruth Street West, Saskatoon, Saskatchewan (Resolution #250218-07);

**WHEREAS** Articles 6.2 and 6.3 of the *Métis Nation of Saskatchewan Legislative Assembly Act, 1999* (the “Act”) as amended, directs the Clerk of the MNLA, as defined in Article 2.4 of the Act, to draft an agenda for the MNLA as directed by the PMC and to compile the necessary documentation for the Order of the Day; and

**WHEREAS** the PMC approved an Order of the Day for the September 2025 MNLA, at their duly held meeting on June 25, 2025 (Resolution #250625-13), which requires minor amendments that are herein proposed by the Clerk of the MNLA;

**THEREFORE BE IT RESOLVED** that the PMC approves the following updated Order of the Day/Agenda for the September 5-7, 2025, MNLA as proposed by the Clerk of the Legislative Assembly:

**LEADERSHIP FORUM - September 5, 2025**

**MNLA DAY ONE - September 6, 2025**

- Grand Entry:
  - o Fiddler - Dean Smith
  - o Opening Prayer - Lii Vyeu Moond (“the Old Ones”) or Elders
  - o Métis Anthem - Loretta King, Western Region 1
  - o O Canada - MN-S Citizens
- State of the Nation Address - Glen McCallum, President
- Swearing-in Regional Representative from Eastern Region 2
- Roll Call of Registered Voting Delegates - Richard Quintal, Clerk of the MNLA
- Motions:
  - o Ratification of Speaker, Re-appointment and Appointment of Deputy Speaker for Two-Year Term
  - o Reactivation of Locals in Eastern Region 2 and Eastern Region 2A
  - o Approval of the Order of the Day

- Proposed Consent Agenda Items:
    - Appointment of the Minute Taker
    - Reading of the Record of Decisions of the November 2-3, 2024, and January 25, 2025, MNLA Minutes
    - Adoption of the November 2-3, 2024, and January 25, 2025, MNLA Minutes
    - Business Arising from the November 2-3, 2024, and January 25, 2025, MNLA Minutes
    - Acceptance of all Reports - Executive, Regional, Ministerial, CEO and Affiliates
    - Appointment of the Dumont's Scouts
  - Motions:
    - Ratification of Ministerial Portfolios
  - Presentation of the 2023-24 MN-S Audited Financial Statements
  - Motion:
    - Approval of the 2023-24 MN-S Audited Financial Statements
  - Presentation of the 2025-26 MN-S Operating Budget
  - Motion:
    - Approval of the 2025-26 MN-S Operating Budget
- MNLA DAY 2 - September 7, 2025**
- Opening Prayer, Lii Vyeu Moond ("the Old Ones") or Elders
  - Roll Call
  - Coming Home Update - Clerk of the MNLA
  - Presentation of the Registry Audit Report - Deb Donaldson, Registrar
  - Motion:
    - Accept the Registry Audit Report
  - Motions:
    - Métis Distinction - Identity, Culture, Values and Language
    - Strengthening Regional Governance.
- CARRIED (250819-04)**

### **Health Break**

The meeting recessed at 10:30 a.m. and reconvened at 10:55 a.m.

### **Change in Chair**

Matt Vermette, Chief Operating Officer, assumed the Chair for consideration of the next item.

### **8.3 Appointment of the PMC Meeting Chairs**

*Related information (provided with the agenda): Draft Resolution on "Appointment of the Provincial Métis Council Meeting Chairs"*

Clarification was offered on the President's ability under the Rules and Procedures to delegate the Chair role (subject to PMC ratification), and to vote on resolutions when not serving as Chair.

#### **It was MOVED (Glen McCallum) and SECONDED (Loretta King)**

**WHEREAS** the Métis Nation–Saskatchewan recognizes the distinctiveness of Métis identity, culture, values, and language – inclusive of Knowledge Keepers, Kihitêyak, Lii Vyeu Moond (the "Old Ones" or Elders), Youth, Women, and distinctive resources – which are incorporated into proposals and decisions of the Provincial Métis Council (PMC);

**WHEREAS** the efficient conduct of PMC monthly meetings benefits from the appointment of a meeting Chair who is not selected from among the elected officials and allows for fuller participation by all members in discussion, action planning and decision-making;

**WHEREAS** only one Chair is required per meeting, however appointing more than one approved alternative ensures that a Chair is available for all meetings; and

**WHEREAS** both John Lagimodiere and Michael Nolin have each demonstrated excellence in serving as PMC meeting Chairs;

**THEREFORE BE IT RESOLVED** that the PMC appoints John Lagimodiere and Michael Nolin to serve as Chairs for PMC meetings in 2026 and 2027.

**CARRIED (250819-05)**

*Secretary Hansen and Darlene Langan voted in opposition*

### **Change in Chair**

John Lagimodiere re-assumed the Chair.

### **8.4 Approval to Change Banking Partner to Royal Bank of Canada**

*Related information (provided with the agenda): Draft Resolution, “Approval to Change Banking Partner to Royal Bank of Canada”*

During discussion, comments were offered on:

- Staff’s consideration of other financial institutions before recommending that MN-S transition its primary banking relationship from CIBC to RBC
- The MN-S’ designated signatories (the President, Minister of Finance, Chief Executive Officer, Chief Operating Officer, and Director of Finance), with dual signatures required.

### **It was MOVED (Marg Friesen) and SECONDED (Brennan Merasty)**

**WHEREAS** the Métis Nation–Saskatchewan (MN-S) recognizes the distinctiveness of Métis identity, culture, values, and language – inclusive of Knowledge Keepers, Kih̓t̓y̓ak, Lii Vyeu Moond (the “Old Ones” or Elders), Youth, Women, and distinctive resources – which are incorporated into proposals and decisions of the Provincial Métis Council (PMC);

**WHEREAS** the Finance Department conducted a comprehensive review and evaluation of potential banking partners in response to ongoing service limitations with the current provider, Canadian Imperial Bank of Commerce (CIBC);

**WHEREAS** the evaluation included proposals from Conexus and Royal Bank of Canada (RBC), with RBC demonstrating superior capabilities in electronic funds transfer processing, online banking services, client support, and investment options tailored to MN-S cash flow and treasury management needs;

**WHEREAS** the recommendation from the Finance Department, supported by the Chief Executive Officer (CEO), is to transition MN-S’s primary banking relationship from CIBC to RBC; and

**WHEREAS** the Minister of Finance has reviewed the recommendation and supports the transition of MN-S’s banking partner from CIBC to RBC;

**THEREFORE BE IT RESOLVED THAT** the PMC approves the selection of RBC as the new banking partner for MN-S, and authorizes the CEO to proceed with all necessary steps to implement the

transition, including adding existing authorized signatories to the new RBC accounts, notifying stakeholders, setting up new banking infrastructure, and managing the staged migration of funds and services; and

**FURTHER BE IT RESOLVED THAT** the CEO shall ensure that all funders, service providers, and customers are appropriately notified of the change and that the transition is executed in a manner that minimizes disruption to operations.

**CARRIED (250819-06)**

## **8.5 Locals' Compliance - Policy and Procedures**

*Related information (provided with the agenda): Draft Resolution, "Locals' Compliance - Policy and Procedures"*

During discussion, comments were offered on:

- Resolution #MNLA190414-01, which enabled the Provincial Secretary, with the prior approval of Regional Directors, to assist Locals as required
- Requirements for Locals under Article 7 of the *Constitution of the Métis Nation - Saskatchewan* (the "*Constitution*")
- Future PMC discussions on MN-S governance roles and the feasibility of modernizing the term "Local", given its union-specific origin
- Friendly amendments, accepted by the Mover and Seconder, to clarify the resolution's intent.

### **It was MOVED (Beverly Fullerton) and SECONDED (Loretta King)**

**WHEREAS** the Métis Nation–Saskatchewan (MN-S) recognizes the distinctiveness of Métis identity, culture, values, and language – inclusive of Knowledge Keepers, Kihtêyak, Lii Vyeu Moond (the "Old Ones" or Elders), Youth, Women, and distinctive resources – which are incorporated into proposals and decisions of the Provincial Métis Council (PMC);

**WHEREAS** at their duly held meeting on April 19, 2024, the PMC recommended a process for Locals to file certain documents that would provide evidence that Locals were compliant with the *Constitution of the Métis Nation – Saskatchewan* (the "*Constitution*"), Article 7, Sections 6 and 9, with a filing deadline of September 30, 2024 (Resolution #240419-03);

**WHEREAS** PMC Resolution #240419-03 required ratification by the Métis Nation Legislative Assembly (MNLA), but this item has not been brought to the MNLA, and the filing deadline of September 30, 2024, set for Locals in the resolution, has now passed;

**WHEREAS** Article 7 of the *Constitution* contains administrative requirements for Locals but does not specify the procedures by which Locals may satisfy those requirements;

**WHEREAS** the MN-S works towards the development of legislation relating to Locals, and these procedures are necessary to verify the legitimacy of each Local's representation in the MNLA; and

**WHEREAS** the development of a Locals' compliance policy and procedures pertaining to how Locals fulfil the requirements included in Article 7 of the *Constitution* requires research, analysis, and engagement;

**THEREFORE BE IT RESOLVED THAT** the PMC directs the MN-S to develop a policy and procedures that outline how Locals will fulfil the following requirements included in Article 7 of the *Constitution*:

- i) That each Local submit the names of their elected leadership to the MN-S Head Office and Regional Office within thirty (30) days of their election (Article 7(6)(a));
- ii) That each Local shall enact a Local Constitution consistent with the *Constitution* and shall register such Local Constitution with the Regional Office and Head Office of the MN-S (Article 7(8)); and
- iii) That each Local shall provide yearly updates of their membership to the MN-S Regional Office and Head Office, separating those members who are under sixteen (16) years of age from those sixteen (16) and over (Article 7(9));

**FURTHER BE IT RESOLVED THAT** the policy include that compliance documents be submitted by each Local to the MN-S Head Office, as stated in Article 7(6)(a) of the *Constitution*, and also to the Regional Representative of the Region in which the Local is situated;

**FURTHER BE IT RESOLVED THAT** the MN-S engage with Local Councils, Regional Councils, and Regional Representatives in the development of a Locals' compliance policy and procedures to ensure that the draft policy and procedures support good governance and accountability in furtherance of MN-S's transition to self-government; and

**FURTHER BE IT RESOLVED THAT** following engagement and policy review with Local Councils, Regional Councils, and Regional Representatives, the proposed Locals' compliance policy be presented to the PMC for an update within six months.

**CARRIED (250819-07)**

#### **8.6 State of Emergency on Drugs and Alcohol, Gangs, and Violence**

*Related information (provided with the agenda): Draft Resolution, "State of Emergency on Drugs, Gangs, and Violence"*

During discussion, comments were offered on:

- The urgent need for healing initiatives beyond short-term programs, and for inter-ministerial collaboration to share resources for the benefit of citizens
- Friendly amendments, accepted by the Mover and Seconder, to clarify the resolution's intent.

#### **Meal Break**

Elder Caroline Laliberte provided a Meal Blessing. The meeting recessed at 12:05 p.m. and reconvened at 1:00 p.m.

#### **Roll Call**

The Chair conducted a roll call to confirm quorum was present.

**It was MOVED (Brennan Merasty) and SECONDED (Leonard Montgrand)**

**WHEREAS** the Métis Nation–Saskatchewan (MN-S) recognizes the distinctiveness of Métis identity, culture, values, and language – inclusive of Knowledge Keepers, Kih̓t̓y̓ak, Lii Vyeu Moond (the "Old Ones" or Elders), Youth, Women, and distinctive resources – which are incorporated into proposals and decisions of the Provincial Métis Council (PMC);



**WHEREAS** the Métis within Saskatchewan are rooted in their distinctiveness, including identity, culture, values and language;

**WHEREAS** the continuing legacy of colonization and injustices against Indigenous peoples of Canada has led to a crisis driven by the widespread use of drugs and alcohol resulting in gangs and violence in all Regions of Saskatchewan which includes Northern Region 1, Northern Region 2, Northern Region 3, Eastern Region 1, Eastern Region 2, Eastern Region 2A, Eastern Region 3, Western Region 1, Western Region 1A, Western Region 2, Western Region 2A, Western Region 3, fracturing our connectedness to our communities and to the land;

**WHEREAS** the crisis has fueled a rise in violence that erodes the safety of Métis communities and our traditional ways of life and disproportionately affects the most vulnerable in our communities including Women, Children, Youth, and Kihitêyak;

**WHEREAS** the impact of drugs and alcohol, gangs, and violence has strained community resources including healthcare, law enforcement and social services and requires urgent action particularly in the Northern Regions 1, 2, and 3, and Eastern Region 1;

**WHEREAS** the MN-S is committed to working with other governments and partners to establish culturally grounded and collaborative interventions with distinctions-based programs and services that restore connectedness, purpose, well-being and safety within the Saskatchewan Métis homeland; and

**WHEREAS** declaring a state of emergency will empower the MN-S to call on other governments, access key resources, and ultimately, build collaborative solutions in ways that honour our inherent rights to self-government and self-determination;

**THEREFORE BE IT RESOLVED THAT** the PMC hereby declares a state of emergency on drugs and alcohol, gangs, and violence across the Saskatchewan Métis Homeland, effective August 19, 2025;

**FURTHER BE IT RESOLVED THAT** the PMC directs the MN-S to engage with provincial and federal governments, to secure additional funding and resources to support community-led initiatives, such as the Northern Region 3 Justice Partnership pilot project, that reflect Métis values and respect Métis distinctiveness including identity, culture, language and values; and

**FURTHER BE IT RESOLVED THAT** the MN-S calls on the provincial and federal governments to respond by affirming their recognition of the state of emergency on drugs and alcohol, gangs and violence in the Saskatchewan Métis Homeland and affirming their commitment to working with affected communities including the MN-S, Regions and Locals to create collaborative, culturally grounded solutions that respect Métis distinctiveness.

**CARRIED (250819-08)**

**1:50 p.m.**

Minister Burnouf left the meeting.

#### **8.7 Development of a Plan for a Wetacihowin Policy**

*Related information (provided with the agenda): Draft Resolution, “Development of a Plan for a Kihitêyak Policy”*

During discussion on the resolution, friendly amendments were incorporated to clarify its intent.

**It was MOVED (Brennan Merasty) and SECONDED (Glen McCallum)**

**WHEREAS** the Métis Nation–Saskatchewan (MN-S) recognizes the distinctiveness of Métis identity, culture, values, and language – inclusive of Knowledge Keepers, Kih̓tēyak, Lii Vyeu Moond (the “Old Ones” or Elders), Youth, Women, and distinctive resources – which are incorporated into proposals and decisions of the Provincial Métis Council (PMC);

**WHEREAS** the Preamble of the *Constitution of the Métis Nation - Saskatchewan* (the “*Constitution*”) affirms Métis have the inherent right to self-determination; choosing their political path and pursuing economic, social and cultural development;

**WHEREAS** Kih̓tēyak are vital to the growth and vision of MN-S, serving as the primary Knowledge Keepers of Métis languages, culture, traditions, history, and providing spiritual guidance through opening and closing prayers, starting meetings in a good way that focuses on the issues that matter most to citizens and families;

**WHEREAS** historically, Kih̓tēyak played a vital role within the MN-S, offering guidance and accountability through ceremonial leadership, swearing-in ceremonies, and the presentation of awards;

**WHEREAS** Kih̓tēyak contributions to mediation, arbitration, advisory and cultural representation remain a respected part of MN-S’s governance legacy;

**WHEREAS** Métis Kih̓tēyak have been central to guiding community dispute resolution, drawing upon traditional laws, customs, and cultural protocols to uphold connectedness and fairness;

**WHEREAS** through their traditional teachings, Kih̓tēyak have instilled in the Métis people a shared responsibility to care for and support one another as family;

**WHEREAS** Article 22 of the *United Nations Declaration on the Rights of Indigenous Peoples* calls for special attention to Indigenous Elders’ rights and needs, which further affirms MN-S’s determination to uphold international human rights standards by developing a policy that honours and supports Métis Kih̓tēyak;

**WHEREAS** a plan for MN-S is necessary to identify what would be required for MN-S to outline a clear, consistent, and culturally grounded Wetacihowin Policy that would clarify how Kih̓tēyak are engaged, supported, and recognized in MN-S governance and decision-making; and

**WHEREAS** the plan would outline proposed costs, timelines and allocation of resources required to develop a comprehensive Wetacihowin Policy;

**THEREFORE BE IT RESOLVED THAT** the PMC directs the MN-S to draft a plan that would outline the resources required and proposed approach to develop a comprehensive Wetacihowin Policy that would clarify Kih̓tēyak’s essential role within the MN-S Government, consistent with the *Constitution* and in a way that supports MN-S's continued journey toward self-government;

**BE IT FURTHER RESOLVED THAT** the PMC directs that the plan be developed as an interministerial collaboration across MN-S, recognizing the critical role of Kih̓tēyak throughout the work and activities of the entire MN-S Government; and

**BE IT FURTHER RESOLVED THAT** the draft plan be presented to the PMC for review and approval at a future meeting, with the work anticipated to take at least one year to complete.

**CARRIED (250819-09)**

**9. FINANCE UPDATE**

**9.1 Quarter 1 (Q1) Variance Analysis**

*Related information (provided with the agenda): Presentation titled, “Q1-25/26 Financial Update”, labelled “Internal and Not for Distribution”*

Marg Friesen, Minister of Finance, referred to the information provided and commented on:

- An external review of the MN-S financial policies by MNP, which identified steps to further strengthen transparency and accountability
- An annual report prepared by the Finance Department at the direction of the Métis Nation Legislative Assembly (MNLA), outlining MN-S accomplishments, including services and programs delivered, and citizens served
- Progress toward developing a “Financial Administration Act”, to be brought forward to the PMC and eventually the MNLA.

Echo Qin, Director of Finance, reviewed the displayed presentation and commented on:

- A “Q1 Financial Health Snapshot” of MN-S as of June 30, 2025, including the cash balance, accrued liability balance, and receivables balance
- Regional and local activity levels affected by the general election, which contributed to lower-than-budgeted grants to Regions and Locals
- Wildfires that prevented communities from participating in MN-S programs
- Requirements for accessing regional capacity funding, including submission of an annual operating budget, quarterly activity reports, a capacity funding agreement, quarterly financial reports, and audited financial statements.

During discussion, comments were offered on:

- The Finance Department’s ability to assist Regions in meeting documentation requirements; a step-by-step process could be considered
- The terms and conditions of MN-S funding agreements; the majority of MN-S’s budget was allocated to defined programs.

**Health Break**

The meeting recessed at 2:45 p.m. and reconvened at 3:00 p.m.

**10. REGISTRY AUDIT REPORT**

*Related information (provided with the agenda): Presentation titled, “MN-S Registry Process Review Draft Report” prepared by KPMG*

Kassidy Yockey, KPMG, reviewed the presentation and offered additional comments on:

- MN-S’ compliance with *CSA Standard Z710-15 - Métis Nation Registry Operations*, which confirmed the effectiveness of existing controls
- The Coming Home application process, which was found to be largely consistent with the general citizenship process
- Areas for improvement, particularly in Information Technology policies and cybersecurity
- Processing delays attributed primarily to incomplete applications and staffing changes.

During discussion, comments were offered on:

- Implementing the proposed improvements and staff participation in ethics training anticipated in September 2025
- Citizenship application options, including online submissions; communities with limited technology access could contact the Registry Office for support.

**It was MOVED (Marg Friesen) and SECONDED (Brennan Merasty)**

That the Métis Nation - Saskatchewan (MN-S) Provincial Métis Council accept the presentation titled, “MN-S Registry Process Review Draft Report”, prepared by KPMG and presented on August 19, 2025.

**CARRIED (250819-10)**

**11. IN-CAMERA**

It was agreed that the meeting would conclude in order to proceed with the in-camera discussion.

**12. CONCLUSION**

**It was MOVED (Marlene Hansen) and SECONDED (Leonard Montgrand)**

That the August 19, 2025, Métis Nation - Saskatchewan Provincial Métis Council meeting now conclude for an in-camera discussion.

**CARRIED (250819-11)**

Time: 3:30 p.m.

\* \* \*

**LIST OF INFORMATION ITEMS**

*The following items were referenced or presented for consideration at the meeting:*

1. Draft Agenda for the August 19, 2025, MN-S PMC Meeting
2. Draft Minutes of the June 25, 2025, MN-S PMC Meeting
3. Resolution titled, “Provincial Métis Council Rules and Procedures”
4. Resolution titled, “Setting the Order of the Day for the September 5-7, 2025, MNLA”
5. Resolution titled, “Appointment of the Provincial Métis Council Chairs”
6. Resolution titled, “Approval to Change Banking Partner to Royal Bank of Canada”
7. Resolution titled, “Locals Compliance – Policy and Procedures”
8. Resolution titled, “State of Emergency on Drugs, Gangs, and Violence”
9. Resolution titled, “Development of a Plan for a Kihtêyak Policy” (re-titled as “Wetacihowin Policy”)
10. Presentation titled, “Q1-25/26 Financial Update (Internal and Not for Distribution)”
11. Presentation titled, “MN-S Registry Process Review Draft Report” prepared by KPMG

**LIST OF APPENDICES**

*The following item is referenced in these minutes and attached for information:*

- Appendix #1: Schedule A to Resolution #250819-03, “Provincial Métis Council Meeting Rules and Procedures”

**LIST OF ACRONYMS**

*The following acronyms are referenced in these minutes:*

CEO	Chief Executive Officer
COO	Chief Operating Officer
MN-S	Métis Nation - Saskatchewan
MNLA	Métis Nation Legislative Assembly
PMC	Provincial Métis Council



## APPENDIX #1

Schedule A to Resolution #250819-03, "Provincial Métis Council Meeting Rules and Procedures"

### PROVINCIAL MÉTIS COUNCIL MEETING RULES AND PROCEDURES Table of Contents

#### PREAMBLE

##### GENERAL

1. Definitions
2. Procedure in unprovided cases
3. Attendance
4. Publication of proceedings and documents

##### MEETINGS

5. Chair
6. Meeting schedule
7. Special meetings
8. Notice of meetings
9. Ordinary meeting time
10. Opening and closing of meetings
11. Agenda
12. Meeting packages
13. *In camera*
14. Minutes
15. Recess or adjournment
16. Lack of quorum
17. Procedure at time of adjournment

##### PMC SUBMISSIONS

18. Submissions to the PMC
19. Presenting submissions to the PMC

##### ORDER OF BUSINESS

20. Request for information or documents
21. Precedence of business
22. Withdrawal of items of business
23. Items of business postponed

#### ORDER AND DECORUM

24. Chair to preserve order and decorum
25. Recognition by chair
26. Participation by non-members
27. Rules for decorum
28. Inappropriate language and actions
29. Disorder

##### RULES OF DEBATE

30. Member may only speak twice
31. Time limits
32. Documents cited
33. Points of order

##### MOTIONS AND AMENDMENTS

34. Requirements for motions
35. Motions not included in agenda
36. Moving a motion
37. Amendments to motions
38. Friendly amendments
39. Chair's list
40. Calling the question
41. Motions out of order
42. Debatable motions
43. Non-debatable motions
44. Motion to move *in camera*

##### AMENDMENT OF RULES

45. Notice of motion to amend rules

## PREAMBLE

Whereas it is desirable for the Provincial Métis Council to formally adopt rules and procedures to provide clear and consistent guidance in its deliberations, built on Métis customs and traditions of respect, order and decorum;

Therefore the Provincial Métis Council hereby adopts the following rules and procedures to guide its meetings:

## GENERAL

### 1. Definitions

In these Rules:

“CEO” means the Chief Executive Officer of the MN-S appointed by the PMC in accordance with section 7 of the Provincial Métis Council Conduct Policy;

“Constitution” means the *Constitution of the Métis Nation - Saskatchewan*, as amended from time to time;

“MN-S” means the Métis Nation - Saskatchewan;

“MN-S Citizen” means a person who is registered as a Métis citizen in accordance with The Métis Nation - Saskatchewan Citizenship Act, 1999;

“MNLA” means the Métis Nation Legislative Assembly established pursuant to Article 2 of the Constitution;

“PMC” means the Provincial Métis Council described in Article 3 of the Constitution;

“President” means the President of the MN-S elected in accordance with Article 4 of the Constitution.

### 2. Procedure in unprovided cases

Robert’s Rules of Order Newly Revised, current edition, shall govern in all procedural matters not otherwise covered by the Constitution, applicable legislation enacted by the MNLA, or these Rules.

### 3. Attendance

Members of the PMC may attend a meeting in person, via virtual means, or by telephone.

### 4. Publication of proceedings and documents

- (1) The official record of the proceedings of the PMC consists of the minutes as approved by the PMC.
- (2) The official documents of the PMC shall be printed and published only under the authority of the chair.

## MEETINGS

### 5. Chair

- (1) The President is the chair of each PMC meeting, unless the President delegates the responsibility of the chair to another person and the PMC ratifies that delegation.
- (2) The chair shall not take part in debate.

- (3) The chair shall decide any points of order raised and may confer with legal counsel or others, as the chair sees fit, for advice.
- (4) A member of the PMC who disagrees with a ruling by the chair may appeal the ruling as follows:
  1. Once recognized by the chair, the member shall move a motion stating, “shall the ruling of the chair be upheld”;
  2. The motion requires a seconder;
  3. There is no debate on the motion;
  4. The chair shall put the motion to a vote.
- (5) A motion to uphold the ruling of the chair requires the support of a majority of those voting to pass.

## **6. Meeting schedule**

- (1) In accordance with Article 3.5 of the *Constitution*, the PMC must meet at least once every two calendar months.
- (2) The PMC meeting schedule is set annually in advance by the PMC and must identify meeting dates for the upcoming year and whether meetings are to be held in person or virtually.

## **7. Special meetings**

- (1) A special meeting may be scheduled if, in the President’s sole discretion, a special meeting is necessary or otherwise advisable in the circumstances.
- (2) A special meeting may only address the business identified in the notice of the meeting.

## **8. Notice of meetings**

- (1) All members of the PMC must receive notice of the time and location of each PMC meeting, or a change to the time or location of a PMC meeting, at least seven days prior to the PMC meeting, unless a quorum of PMC Members consents to a shorter notice period either in writing or verbally at the meeting.
- (2) In the event a special meeting is scheduled in response to an emergency, PMC members must not unreasonably withhold their consent to the shorter notice period.

## **9. Ordinary meeting time**

The ordinary times for a meeting and adjournment of the PMC are from 9:00 a.m. until 5:00 p.m., with a recess approximately midway through each of the morning and afternoon, but that time may be extended by a motion to do so if necessary, staff are available past that time.

## **10. Opening and closing meetings**

One of Lii Vyeu Moond selected by the President shall open and close each meeting.

## **11. Agenda**

- (1) The CEO, in consultation with the President, shall prepare a proposed agenda for each PMC meeting that includes times when each item will be considered by the meeting.

- (2) The agenda shall include items to be approved in one motion by consent, such as:
  - (a) minutes of previous meetings;
  - (b) appointing the recording secretary;
  - (c) routine correspondence to be received and filed;
  - (d) reports provided for information where no decision is required; and
  - (e) other routine matters.
- (3) A member of the PMC who wishes to discuss an item from the consent agenda shall advise the chair prior to the meeting and the chair shall then remove the item from the consent agenda and place it as a separate item on the agenda.
- (4) After there has been a motion to approve the regular agenda, the chair shall invite a motion to approve the consent agenda.

## **12. Meeting packages**

The CEO shall distribute or cause to be distributed document packages including the agenda and documents related to it, other than matters to be included in an *in camera* meeting or portion of a meeting, to each member of the PMC:

- (a) at least seven days prior to a regular PMC meeting containing:
  - (i) the proposed agenda for the meeting;
  - (ii) the minutes from the previous PMC meeting;
  - (iii) the minutes of any special meeting that has been held since the previous regular PMC meeting; and
  - (iv) the materials to be discussed at the meeting as identified in the agenda;
- (b) as soon as possible prior to a special meeting containing:
  - (i) the proposed agenda for the meeting in accordance with the notice of the meeting; and
  - (ii) the materials to be discussed at the meeting as identified in the agenda.

## **13. In camera**

- (1) Meetings or portions of meetings may be held in camera if the subject matter being considered is related to one or more of the following:
  - (a) personal information about an identifiable individual being considered for an award, honour, or position;
  - (b) discussions involving human resources, labour or employment issues;
  - (c) the security of MN-S assets or property;
  - (d) the acquisition or disposition of land;
  - (e) litigation or legal advice subject to solicitor-client privilege, including communications necessary for that purpose;
  - (f) information relating to law enforcement or a lawful investigation;



- (g) discussions involving ongoing negotiations with industry, other governments, or third parties, where public disclosure could have a negative effect on the outcome of those talks or the relationship between the parties;
  - (h) advice from officials;
  - (i) strategic planning;
  - (j) information that is confidential pursuant to any legislation enacted or policy adopted by the MNLA or the PMC.
- (2) In order to preserve confidentiality, in camera agendas and document packages are not distributed in advance of the meeting but are displayed as required on the screen in the meeting.
  - (3) Members of the PMC who are participating in an in camera meeting virtually must keep their camera on and the chair shall ask members to confirm that no one else is in the room with them.
  - (4) The CEO shall be present in an in camera meeting and shall determine what staff or consultants should be present to provide expertise or assistance to the members of the PMC.
  - (5) A motion made in camera must include a reference to the authority pursuant to which it is made as described in clauses 13(1)(a) to (i) and the period of time for which it must be kept confidential and after which it may be publicly disclosed.
  - (6) If a motion must be made that requires actions to be taken outside of the in camera meeting, the motion must be made or reported in an open meeting.

#### **14. Minutes**

- (1) The CEO shall ensure the minutes for each PMC meeting are recorded and that the matters discussed in any in camera portion of the meeting are recorded separately.
- (2) Following each PMC meeting, the CEO shall ensure that the minutes are prepared in a form suitable for later review by the PMC.
- (3) At the beginning of each regular PMC meeting, the PMC must review the minutes of the previous PMC meeting, revise them as needed, and approve the minutes of the previous PMC meeting or the revised minutes, as applicable.
- (4) The CEO shall ensure that:
  - (a) minutes of all meetings are kept secure and safe from risk of loss, damage and unauthorized access; and
  - (b) minutes of all meetings, other than meetings or portions of meetings that are held *in camera*, are posted on the MN-S website within 60 days of approval by the PMC.

#### **15. Recess or adjournment**

- (1) A motion that the meeting recess or be adjourned may be moved without notice by any member when a question is not under debate, in accordance with the following process:
  1. once recognized by the chair, the member shall move a motion to recess or adjourn for a specified period of time;
  2. the motion requires a seconder;

- 3. there is no debate on the motion;
  - 4. the chair shall put the motion to a vote.
- (2) If a motion to recess or adjourn is defeated, no second motion to the same effect may be made until after some intermediate proceeding has taken place.
  - (3) The chair shall make an announcement five minutes before the expiry of a recess or adjournment to summon members back to the meeting.

#### **16. Lack of quorum**

- (1) If at any time during a meeting of the PMC there is not a quorum of 11 members as required by the Constitution, the chair may adjourn the meeting until the next regularly scheduled meeting of the PMC, and all business pending on the meeting agenda is thereupon tabled until the adjourned date and time.
- (2) Whenever the chair adjourns the meeting for lack of a quorum, the time of the adjournment and the names of the members then present shall be recorded in the minutes.

#### **17. Procedure at time of adjournment**

At the time of daily adjournment, unless a motion is made to extend the time for the meeting pursuant to section 9, the chair shall interrupt the proceedings on any business under consideration and adjourn the meeting without question put, but all business pending on the meeting agenda is thereupon tabled until the next regularly scheduled meeting of the PMC.

### **PMC SUBMISSIONS**

#### **18. Submissions to the PMC**

- (1) A submission to the PMC is in the form of a resolution for adoption by the PMC that:
  - (a) proposes any initiative or other course of action that may have an impact on the MN-S budget for the current or any future fiscal year not previously accounted for;
  - (b) is seeking PMC approval pursuant to a law, policy or guideline of the MN-S, or at the direction of the PMC; or
  - (c) proposes a new law for consideration by the MNLA or a policy or position to be adopted by the MN-S, or an amendment to an existing law, policy or position of the MN-S.
- (2) Any member of the PMC may make a submission to the PMC.
- (3) In order to be added to the agenda, a submission should be accompanied by a briefing note that:
  - (a) clearly defines the purpose of the submission;
  - (b) considers the fit of the submission with the strategic plan of the MN-S;
  - (c) provides details of consultations with the applicable standing committee, if any;
  - (d) provides details of consultations with ministers, as appropriate;
  - (e) clarifies that the legal, financial and operational viability of the submission have been confirmed with MN-S officials, as applicable; and
  - (f) identifies the member of the PMC who will second the resolution.

- (4) A draft of a submission must be provided to the President and the CEO at least 14 days prior to the PMC meeting at which it is to be considered.
- (5) The CEO shall not add a submission that is incomplete to the agenda and shall, prior to the meeting, advise the member of the PMC who made the submission of the reasons why.
- (6) A member of the PMC may withdraw a submission made by the member and may request that the PMC consider the submission at a later PMC meeting or not at all.

**19. Late submissions**

A member of the PMC may ask the President to add a late submission to the agenda and the President may do so only if the submission relates to an emergency or an emerging public health or safety or public policy matter that must be addressed without delay and the member of the PMC provides a written explanation justifying it being dealt with immediately.

**20. Request for information or documents**

A request by a member of the PMC to be provided with information or documents is not a submission, is not added to the agenda, and must be directed to the CEO for a response.

**ORDER OF BUSINESS**

**21. Precedence of business**

All items included in the meeting agenda prepared and circulated in advance of the meeting shall be taken up in the order in which they are included.

**22. Withdrawal of items of business**

A member may withdraw an item of business on the meeting agenda that is in the member's own name when it is called.

**23. Items of business postponed**

Whenever an item of business is interrupted pursuant to a Rule or Order, unless otherwise provided, the proceeding postponed is to be taken up at the same stage where its progress was interrupted.

**ORDER AND DECORUM**

**24. Chair to preserve order and decorum**

- (1) The chair shall preserve order and decorum in the meeting.
- (2) When deciding questions of order, the chair shall state the Rule or authority applicable to the decision.

**25. Recognition by chair**

No member or other person may speak until they obtain the recognition of the chair, and any person who obtains the permission of the chair to speak shall address their remarks to the chair and to the merits of the motion under discussion.

**26. Participation by non-members**

Staff or consultants may be requested to be available to the meeting to respond to questions or provide factual information.

**27. Rules for decorum**

- (1) Members, as well as any staff, consultants or observers present, shall maintain the decorum of the meeting and, in particular, shall observe the following rules:
  - (a) smoking is not permitted;
  - (b) mobile and cellular telephones, laptops, tablets and handheld computers, including personal digital assistants, may be used during the meeting, provided they are operated silently and not used as a telephone, recording device, camera, or pager or to watch videos or stream online content;
  - (c) all persons present shall refrain from loud private conversations or comments or any other disruptive conduct;
  - (d) persons present who are not members of the PMC shall not applaud or make comments that are supportive or in disagreement with the comments made or resolutions adopted by the PMC.
- (2) Members, as well as any staff, consultants or observers present, shall dress appropriately for a business meeting and, in particular, shall not wear offensive t-shirts or gang colours.

**28. Inappropriate language and actions**

When a motion is under discussion, no member shall:

- (a) interrupt the member speaking except to raise a point of order or call attention to the lack of a quorum;
- (b) reflect on the absence of another member;
- (c) reflect on the conduct of the chair;
- (d) use offensive, provocative or threatening language;
- (e) involve the chair in the debate;
- (f) censure, attack, make personal references, or impute the motives of any officer or employee of the MN-S;
- (g) persist in irrelevance or tedious repetition, either of their own arguments or of the arguments used by other members;
- (h) excessively read extracts from documents, books, publications, and correspondence;
- (i) quote anything that if stated directly would be contrary to the Rules and practices of the PMC; or
- (j) involve persons other than members in the debate.

**29. Disorder**

- (1) The chair may, after providing two warnings, suspend, for the remainder of the day, any member who persistently disregards the chair's authority to preserve order and decorum.

- (2) In the case of grave disorder, the chair, in the chair's sole discretion, may recess the meeting, without question put, to a time to be determined by the chair.
- (3) The chair may expel any person other than a member who causes disorder.

## **RULES OF DEBATE**

### **30. Member may only speak twice**

A member may only speak twice to a motion, unless responding to a question from another member.

### **31. Time limits**

- (1) A member may only speak for two minutes at any time.
- (2) Debate on any one motion is limited to 30 minutes, at which time the chair shall put the motion to a vote unless a motion to extend the time is made as follows:
  1. the member must be recognized by the chair and move a motion to extend the time and identifying the length of time by which the debate is to be extended;
  2. the motion requires a seconder;
  3. there is no debate on the motion;
  4. the chair shall immediately put the motion to a vote.
- (3) A motion to extend the time for debate requires the support of two-thirds of those voting to pass.
- (4) If a motion to extend the time for debate is accepted, the debate shall continue on the original motion for the time indicated in the motion.
- (5) If a motion to extend the time for debate is defeated, the chair shall immediately put the original motion to a vote and members who are on the chair's list maintained pursuant to section 39 may not speak.

### **32. Documents cited**

A member who quotes any document in debate is required to provide the document to the chair and the CEO to be distributed to all members, if requested by any member.

### **33. Points of order**

- (1) A member who is called to order either by the chair or on a point raised by another member, shall cease speaking while the point of order is being stated, after which the member may explain.
- (2) The chair shall then immediately rule on the point of order.

## **MOTIONS AND AMENDMENTS**

### **34. Requirements for motions**

The following rules apply to motions:

- (a) every motion must be drafted in the form of a proposition such that, if adopted, it becomes a resolution of the PMC;

- (b) a motion may not be moved if it raises substantially the same question as one that has already been decided at the same meeting.

**35. Motions not included in agenda**

- (1) A motion that is not included in the agenda may not be introduced unless a motion to consider that it be dealt with is moved and seconded and is supported by two-thirds of those voting.
- (2) A motion to add a submission to the agenda is out of order.
- (3) A motion pursuant to subsection (1) must be made as an amendment to the motion to approve the agenda.
- (4) Where a motion pursuant to subsection (1) is successful, the motion to be included is to be added to the end of the agenda.

**36. Moving a motion**

- (1) A member who wishes to move a motion shall state the motion so that it can be reduced to writing and displayed on the screen in the meeting.
- (2) When a motion is seconded, the chair shall read the motion to the meeting and open the motion to debate.

**37. Amendments to motions**

- (1) An amendment may be moved to any debatable motion to omit or insert words in the motion except as otherwise prohibited by the Rules.
- (2) An amendment to omit all words in a motion is not in order.
- (3) An amendment to an amendment is not in order.
- (4) A motion to amend a main motion requires a seconder, is debatable and requires the support of a majority of those voting to pass.
- (5) If a motion to amend is accepted, the debate then resumes on the main motion as amended and the main motion must ultimately be voted on.

**38. Friendly amendments**

A proposed amendment to a motion, other than a motion relating to a submission, that is acceptable to the mover and the seconder can be incorporated into the motion without a formal amendment, and the written version of the motion displayed on the screen shall be revised accordingly.

**39. Chair's list**

The chair shall maintain a list of the names of members who have indicated they wish to speak to a motion and the list of names shall be displayed on the screen in the meeting in the order in which they will be recognized.

**40. Calling the question**

- (1) A request to call the question is in effect a motion to close debate and can only be made as follows:
  1. the member must be recognized by the chair and move a motion to close debate;
  2. the motion requires a seconder;

3. there is no debate on the motion;
  4. the chair shall put the motion to a vote.
- (2) A motion to close debate requires the support of two-thirds of those voting to pass.
  - (3) If a motion to close debate is accepted, the chair shall then put the motion in relation to which debate is now closed to a vote and members who are on the chair's list maintained pursuant to section 39 may not speak.
  - (4) If a motion to close debate is defeated, the debate continues.

**41. Motions out of order**

When the chair is of the opinion that a motion offered is out of order, the chair shall inform the meeting immediately, before putting the question, and quote the authority applicable to the case.

**42. Debatable motions**

- (1) Except as otherwise specified in these Rules, the following motions are debatable:
  - (a) motions contained on the agenda;
  - (b) for the concurrence in a report submitted to the Provincial Métis Council;
  - (c) for the appointment of a committee;
  - (d) for reference of a report or other documents to a committee or other body;
  - (e) any other motion that may be required for the observance of the proprieties of the PMC, the maintenance of its authority, the appointment or conduct of its officers, the management of its business, the arrangement of its proceedings, the correctness of its records, the fixing of its sitting days, or the times of its meeting.

**43. Non-debatable motions**

All motions other than those described in section 42 shall be decided without debate or amendment.

**44. Motion to move in camera**

- (1) A member may make a motion to move in camera to discuss matters relating to matters described in section 13 as follows:
  1. once recognized by the chair, the member shall move a motion to move in camera;
  2. the motion requires a seconder;
  3. the motion is debatable;
  4. once debate has concluded or the question has been called in accordance with section 39, the chair shall put the motion to a vote.

## **AMENDMENT OF RULES**

### **45. Notice of motion to amend rules**

- (1) A member of the PMC who wishes to propose an amendment to these Rules must provide notice of the proposed amendment at the meeting before the meeting at which the proposed amendment is to be discussed.
- (2) A notice to amend must include the proposed resolution that the PMC will be asked to adopt and the reasons why the amendment is necessary and appropriate.